

Canopy Housing Annual General Meeting

Hybrid meeting, 66 Burley Lodge Road, Leeds LS6 1QF

12.30pm, Tuesday 25 June 2024

<p>Board members present:, Andrea Cowans (Chair), Keith Gibson (Deputy Chair), Danielle Joy (Treasurer), Lyn Charters (Secretary), Janet Onslow, Mark Rutherford.</p> <p>Members present: Mark Dewar, Steve Hodgson, Alex Leccardi, Aisling McGovern, Jamsine McNiven, David Nugent, Alex Russell, Rosie Scurfield</p> <p>In attendance: Lucy Campbell-Skelling, Stuart Hall, Gary Trewin, Matilda Wallis (all staff), Sharon Whitehurst (minutes), Jack Richards (Editional Studios)</p>	
<p>1. Apologies for absence: Martyn Broadest, Kinga Salisbury, Mhairi Tomlinson (Board Members), Kirsti Staindale (Member), Amiel Malundas, Jessica Wilkinson (both Sagars, Auditors)</p>	
<p>2. Introduction</p> <ul style="list-style-type: none">AC welcomed everybody to the AGM. Introductions from everyone	
<p>3. Review of the last year</p> <ul style="list-style-type: none">GT introduced a short film he had produced and edited. Film will be sent out on social media. The feature showcased Canopy's challenges and achievements over the past year, paying tribute to the dedication and enthusiasm of Canopy's amazing self-helpers, volunteers and staff team. AC noted the film brings out what makes Canopy special, which is its peopleAC – It's been a fantastic year for Canopy, with some great successes. Thank you to staff & volunteers for your hard work and pulling everything together. Also hidden bits we don't see - Operations, Omniledger IT system will transform operations. Thank you David for your leadership <p>Chief Executive's update (DN)</p> <ul style="list-style-type: none">This time last year we were looking forward to our 25th anniversary party. Concerns at the time were to get 67BG finished on time and whether we'd get the continuation finding.We did get it finished on time but it was complicated and stressful. We have learned lessons about how we manage complex projects.We did get continuation funding:<ul style="list-style-type: none">£700,000+ RTB3 towards 12 retrofits over next 3 years£200,000 from Energy Redress£100,000 from LandAid£50,00 from Mayors Fund towards volunteering & workshop costs£20,000 from Postcode Neighbourhood TrustWe'll also be getting more enhanced HB as rents have gone up.Canopy met 18 months ago to agree four strategic aims:<ul style="list-style-type: none">to be a pioneer in eco housing & developmentto still be here – we've had a clean bill of health from the Auditorto care about tenants & volunteers. The increased HB will allow us to fund our tenant support services better.To have a more diverse Board, staff team & volunteer team.	

<ul style="list-style-type: none"> • Still more work to do on the last one but currently speaking to 3 or 4 new people about joining the board soon. • Thanks to Unity Trust, LCC , other funders, everyone in this room, Board, staff, volunteers & tenants • Sadly Bridget Relton passed away in 2023. She had been a well-loved tenant, volunteer, employee and board member. 	
4. Minutes of last meeting <ul style="list-style-type: none"> • All members present confirmed that the 2023 AGM minutes were a true and accurate record of the meeting 	
5. Summary of accounts <ul style="list-style-type: none"> • DJ - Accounts have been approved. We'll sign them today • DJ - Canopy is in a good financial position. Not without challenges due to interest rates, inflation & increased, borrowing costs. Thank you to Stuart for drafting the accounts and dealing with Audit queries. • KG – what will be objectives going forward? DN – we need a reset later on in the year. Will be a big change with additional HB – won't need to fund as much through charitable trusts. Will be planning an Awayday for Board & staff late summer/early autumn. • KG – one of our early aims was to become sustainable and have 100 units. DN - we're not far off. Also energy redress. Needs to come from staff & Board together about the way we move forward - may look at whether we set up a charitable arm to deliver the training side of things, as our turnover is likely to reach £1m this year. To come up with Awayday dates • AC - HB funding will allow us to actively invest in tenant support. Also allows us to be more flexible with how we spend it 	<div>DJ</div> <div>DN</div>
6. Appointment of auditors <ul style="list-style-type: none"> • <i>All agreed to reappoint Sagars based on DJ's recommendation.</i> 	
7. Board Membership <ul style="list-style-type: none"> • DN confirmed Anna Łysakwoska had stood down • Bridget sadly died. We have a blue plaque commemorating her, also some activities planned in her memory • Keith's 30th anniversary with Canopy. Thanked for his long-standing service • KG and LC both re-elected to Board • AC & DN looking for new Board members. Some applications to sift through. We are particularly interested in people with lived experience (eg tenants and volunteers) 	
8. Any Other Business <ul style="list-style-type: none"> • None 	
9. Acknowledgements <ul style="list-style-type: none"> • AC thanked everyone for attending 	